

Kahnawà:ke Justice Commission
P.O. Box 1239
Kahnawà:ke, Qc, J0L 1B0

Call for Applicants for Complaints Officer and Alternate Complaints Officer

For Immediate Release

(Kahnawake – 25, Onerahtókha/April 2019) The Kahnawà:ke Justice Commission is inviting interested persons to submit applications for a Professional Services Agreement for the position of Complaints Officer and/or Alternate Complaints Officer. **The submission period begins on Thursday 25, Onerahtókha /April and ends at 4pm on Friday 24, Onerahtókó:wa/May.** These positions are responsible, on an as needed basis, to review complaints against Chiefs of the Mohawk Council of Kahnawà:ke in accordance with the *MCK Disciplinary Measures Regulations*.

Applicants must sign a privacy waiver to allow verification that they meet the following eligibility requirements:

- Be over the age of twenty-one (21) years;
- Be recognized as a Kanien'kehá:ka of Kahnawà:ke and not currently have their benefits and entitlements as a Kanien'kehá:ka of Kahnawà:ke revoked;
- Be ordinarily resident in Kahnawà:ke;
- Must not have pled guilty or have been convicted and sentenced for a criminal offense as defined in the *MCK Election Law*, within the previous six (6) years. The six (6) year ban commences only after sentence has been served in full or date of guilty plea, as the case may be; and
- Has the following minimum education and experience:
 - Bachelor's Degree in a related field such as Law, Compliance, or Business Administration plus three (3) years relevant experience; or
 - DEC in a related field such as Law, Compliance, or Business Administration plus five (5) years relevant experience; or
 - High School Diploma plus ten (10) years relevant experience.

The Complaints Officer and Alternate Complaints Officer must also meet the requirements contained in the [Terms of Reference](#) and have the skills and experience necessary to deal with complaints against Chiefs in a fair, transparent and accountable manner. To assist with the evaluation, Applicants must also provide:

- A letter of intent and resume;
- Two (2) professional letters of reference; and
- Proof of educational requirements.

The term of office is from the date of appointment by the Kahnawà:ke Justice Commission until the declaration of poll results on Election Day 2021.

For further information or to obtain a copy of the Terms of Reference and Privacy Waiver, please contact Kevin Fleischer, Chairperson, at 450-632-5647, ext. 60269 during regular business hours at the Court of Kahnawà:ke.